

**University of California Division of Agriculture and Natural Resources
Master Gardener
Volunteer Confidential Self-Disclosure Form**

Name of MG Group/County

First Name Last Name

Mailing Address

City State Zip

The purpose for requesting the information on this form is to provide a safe environment for all people involved with Master Gardener activities. **Furnishing all information requested on this form is mandatory. Failure to provide this information will delay or prevent appointment as a Master Gardener Volunteer.** Local programs may also require additional information before appointing Master Gardener volunteers. University of California policy authorizes maintenance of this information. Individuals have the right to review their own records in accordance with the Division of Agriculture and Natural Resources Administrative Handbook. Information on these policies may be obtained from the Controller and Business Services Director, Agriculture and Natural Resources, University of California, 1111 Franklin Street, 10th Floor, Oakland, CA 94607-5200, or via the Internet at: http://ucanr.org/sites/anrstaff/Administration/Business_Services/Controller/. The official responsible for maintaining the information contained on this form is the Cooperative Extension County Director.

1. Have you been convicted of a felony in the last ten years? Yes No
 2. Has anyone living with you been convicted of a felony in the last ten years? Yes No
 3. Have you ever been convicted of child abuse, neglect, or any sex offense? Yes No
 4. Has anyone living with you ever been convicted of child abuse, neglect, or any sex offense? Yes No
 5. Has your driver's license been suspended or revoked in the last ten years? Yes No
 6. Are there any other facts or circumstances involving your background or background of Yes No others in your household that would call into question your being entrusted with the supervision, guidance, and care of young people?
 7. Do you have a valid driver's license? State _____ Yes No
 8. University of California (UC) requires volunteers to maintain minimum automobile liability coverage of \$50,000 per accident claim/\$100,000 in aggregate/ \$50,000 for property damage. Do you have this level of coverage? Yes No If no, what is your coverage? _____per accident, _____in aggregate, _____property damage?
 9. I understand that UC provides secondary liability coverage in the event of an accident during the course and scope of Master Gardener/UC business and if my coverage is below the UC minimums, I am liable for the difference between my policy limits and UC's secondary coverage. _____initial
- 10 If you answered "Yes" to questions 1-6, or "No" to 7 or 8, please explain:

By signing below, I certify that the information above and on my application is true and correct. In addition, I have read, understand and agree to the terms of the Master Gardener Code of Conduct/Responsibilities and Rights and Photograph and Information Release. I am aware that I must re-apply for a Master Gardener Volunteer appointment annually. I understand that this application must be approved and my fingerprints cleared through the Department of Justice before my service as a volunteer begins. Volunteer appointments are valid for a period of one year.

Applicant Signature Date

Instruction to the Applicant: Place this application in a "confidential" envelope and sign along the seal. The sealed envelope must be forwarded to the County Cooperative Extension/Master Gardener Office in your county.

The University of California prohibits discrimination or harassment of any person on the basis of race, color, national origin, religion, sex, gender identity, pregnancy (including childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (as defined by the Uniformed Services Employment and Reemployment Rights Act of 1994: service in the uniformed services includes membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services) in any of its programs or activities. University policy also prohibits reprisal or retaliation against any person in any of its programs or activities for making a complaint of discrimination or sexual harassment or for using or participating in the investigation or resolution process of any such complaint. University policy is intended to be consistent with the provisions of applicable State and Federal laws. Inquiries regarding the University's nondiscrimination policies may

be directed to the Affirmative Action/Equal Opportunity Director, University of California, Agriculture and Natural Resources, 1111 Franklin Street, 10th Floor, Oakland, CA 94607, (510) 987-0096.

